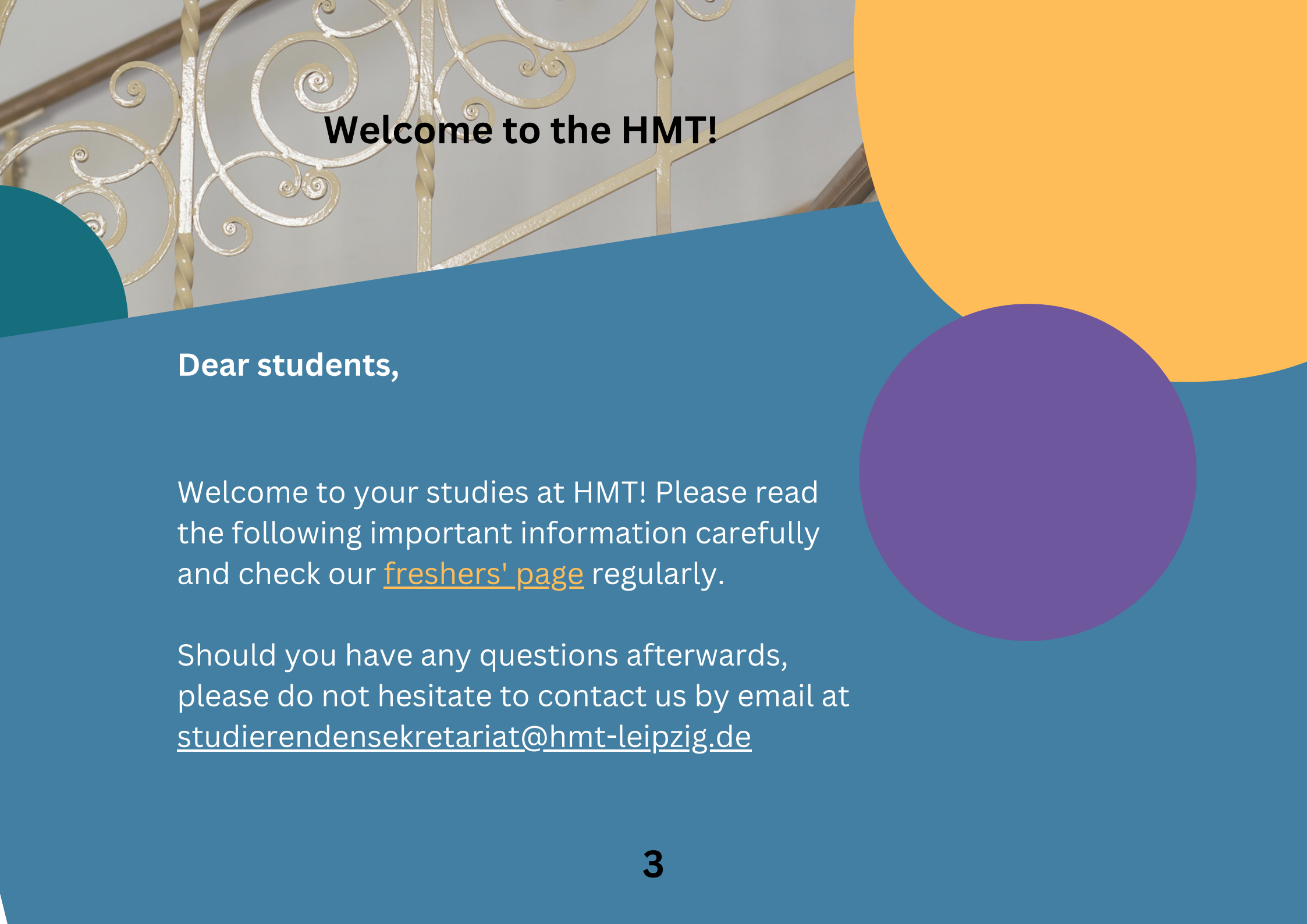


# **Welcome to the University for Music und Theater »Felix Mendelssohn Bartholdy«**

Information at the beginning of the study

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## Welcome to the HMT!

Dear students,

Welcome to your studies at HMT! Please read the following important information carefully and check our [freshers' page](#) regularly.

Should you have any questions afterwards, please do not hesitate to contact us by email at [studierendensekretariat@hmt-leipzig.de](mailto:studierendensekretariat@hmt-leipzig.de)

# Student secretariat

## **Frau Ines Schmied**

E-Mail: [ines.schmied@hmt-leipzig.de](mailto:ines.schmied@hmt-leipzig.de);

[Online-Terminkalender](#)

Tel.: 0341/2144 625

## **Frau Liliia Haidash**

E-Mail: [liliia.haidash@hmt-leipzig.de](mailto:liliia.haidash@hmt-leipzig.de)

[Online-Terminkalender](#)

Tel: 0341/2144 629

(Student counselling: foreign students,  
languages: German, English, Ukrainian,  
Russian and Polish)

# HMT-Account

You received a welcome email with your student account and an initialisation password. If you encounter any problems during initialisation, please contact us with the error message (screenshot):

- [helpdesk@hmt-leipzig.de](mailto:helpdesk@hmt-leipzig.de).

Further information can be found at:

„[Studies – First-Year-Students](#)“

Website:

[IT-Support](#)

## »HMT Campus«

In the »HMT Campus« you will find relevant information for your studies. To make it easier for you to use, you will find a video tutorial on this page:

„Studies – HMT Campus“

The "missing documents" are particularly important for you at the beginning. Please check these and send us the documents marked in red as soon as possible or bring them with you to your personal enrolment.

**Without complete documents, enrolment cannot take place, which means that you will not be able to obtain a student ID card.**

If the above-mentioned documents are missing for a longer period of time, your re-registration for the next semester will be blocked and, if necessary, your classes cannot be scheduled.

# Health insurance

To study at the HMT, you need a valid health insurance policy. Travel health insurance is not included and is not sufficient. Without a valid health insurance for your studies, you cannot be enrolled and accordingly you will not receive your student ID card. There are two types of health insurance in Germany:

- statutory, public insurances
- private insurances

# Health insurance

Please read our detailed information on this on the website at:

[„Studies - First-year-students - Personal enrolment - Health insurance“](#)

An electronic data exchange takes place between our university and the health insurance companies. The sender number of the Hochschule für Musik und Theater is: H0001141.

For more information, please visit:

[„Studies – First-year-students – Personal enrolment“](#)

## Personal enrolment

Please enrol personally in the building Grassstraße 8, room 113. Please book an appointment for this in the online calendar from 15.02.2024 for the period between **11.03. - 15.03.2024.**

Dates **in English** are offered on the following dates:

12.03. - Tuesday, from 10.30 - 12.00 a.m. & 13.30 - 15.00 p.m.  
15.03. - Friday from 09.30 - 12.00 a.m.

When you enrol in person, you will receive the semester sheet, the canteen card and the study book.

# Personal enrolment

For information on organising your daily study routine, please see:

- „Studies – first-year students – personal enrolment – semester sheet“
- „Studies – first-year students – personal enrolment – re-registration“
- „Studies – first-year students – personal enrolment – mensa card“
- „Studies – first-year students – personal enrolment – book of study records“

Please inform yourself before your personal enrolment so that you can ask any questions you may have.



## Your lessons

The individual artistic lessons are planned until probably the end of february. The contact details of the respective lecturers can be found on the „[HMT website](#)“.

You can enrol for courses (except for individual artistic lessons) until 22/02/2024. For this you need the HMT account, see above. The HMT uses the online tool [moodle](#), which can be accessed via our website. (Course catalogue is currently still being edited)

## Your lessons

**Important. Your teaching choices:**

**Does your study schedule include notes such as:**

- "additional instrument",
- "instrumental minor",

or have you noted electives such as:

- Piano or Harpsichord
- or if you have the possibility to choose focal points of your studies, please contact Ms Wolf.

**Frau Birgit Wolf**

E-Mail: [birgit.wolf@hmt-leipzig.de](mailto:birgit.wolf@hmt-leipzig.de)

Tel.: 0341 2144 623

# Study schedules

To enable you to register for the right lectures and group lessons in the coming semester, the link to the study schedules follows. To simplify your search there, use the filter options offered on the right-hand side of the page.

Link: „Downloads – Studiendokumente“. How to read them, you will find in our presentation: „Your guide through your studies“. (right column)

If you have any questions about the study plan, please contact:

## **Frau Manuela Stötzer**

E-Mail: [manuela.stoetzer@hmt-leipzig.de](mailto:manuela.stoetzer@hmt-leipzig.de);

[Online-Terminkalender](#)

Tel.: 0341/2144 621

(Fachrichtungen Alte Musik, Bläser, EMP,  
Gesang, Jazz/Pop, Kirchenmusik, Streicher,  
Klavier/Dirigieren)

## **Frau Katharina Ruhe**

E-Mail: [katharina.ruhe@hmt-leipzig.de](mailto:katharina.ruhe@hmt-leipzig.de)

[Online-Terminkalender](#)

Tel.: 0341/2144 627

(Fachrichtungen Lehramt, Dramaturgie,  
Schauspiel, Musikwissenschaft)

# Study schedules

In addition to the study schedules, you will find the respective module and examination regulations under the above link. Please also inform yourself about the contents here. Students who do not start in the first semester, please make an appointment for counselling in the online appointment calendar of the examination office in order to clarify the recognition of academic achievements from previous semesters.

You can find more information here: [„Studies – Examinations“](#)

# Library & Fees

## Library

**You will find the library of the HMT on the 4th floor of of Grassistraße 8 or online via „Library“.**

**To register, please go to the 4th floor with your student ID to the 4th floor and register there.**

## Fees

At HMT Leipzig, tuition fees are charged for various student groups. Please refer to our fee regulations §7 under the following link:

**[„Application – Fees“](#)**

If you have to pay the fee, the notification will probably be sent out in October with a payment deadline at the end of the semester. If you have any questions, please contact us for personal enrolment.

# Student financing

German students have the possibility of financing their studies through BAföG if they are beginning their first degree, are not older than 29 and if they do not have the necessary funds for living and education elsewhere. EU citizens and other international students can also receive BAföG under certain conditions.

To do this, you must submit an application to check whether you are entitled to BAföG.

- [„Studentenwerk Leipzig – BAföG“](#)
- [„Studentenwerk Leipzig – BAföG – international students“](#)

# Studying with disabilities

HMT Leipzig provides extensive support services for students with a health impairment.  
For advice, please contact:

**Frau Katharina Ruhe**

E-Mail: [katharina.ruhe@hmt-leipzig.de](mailto:katharina.ruhe@hmt-leipzig.de)

[Online-Terminkalender](#)

Tel.: 0341/2144 627

# Psychological counselling

**Herr Ingolf Schauer**

E-Mail: [ingolf.schauer@hmt-leipzig.de](mailto:ingolf.schauer@hmt-leipzig.de)

Tel: 0174-9725475

**Psychosocial counselling of the studentenwerk**

Website: „[Studentenwerk Leipzig](#)“

Tel: 0341 9718-848



## Student council

The Student Council is the student representation at the Leipzig University of Music and Theatre. Members are elected every year in the winter semester and represent you in the university committees. The student council supports student projects, internal university concerns and helps with problems (e.g. with teachers or concerning exams).

E-Mail: [studierendenrat@hmt-leipzig.de](mailto:studierendenrat@hmt-leipzig.de)

Website HMT: „[Studies – Student council](#)“



## Afterword

For your studies, which begin on 18.03.2024, we wish you much success and joy.

With best regards,  
Your team of the Student Secretariat

Department for Academic Affairs