



## Erasmus+ Application Guide for Incoming Students

Dear Erasmus+ applicants,

our campus management portal is now open for Erasmus+ applications for the winter semester 2025|2026 and summer semester 2026.

Erasmus+ Application Guide for Incoming Students:

[Application Guide](#)

Further information and the course catalogues can be found here:

<https://www.hmt-leipzig.de/en/home/hochschule/internationales/erasmus/studienmobilitaet-incomings>

The online application deadline is **March 31st**.

In order for your application to be successful in the Erasmus+ selection process, please ensure that you have prepared the following documents

- photo
- curriculum vitae
- Transcript of Records
- Letter of recommendation
- Letter of motivation
- Official Nomination ( [LINK](#) )
- Optional further documents
- Artistic certificates/videos/recordings
  - Orchestral instruments, early music, organ, piano, jazz and singers
    - Audio recording of pieces from different styles (approx. 20 minutes)
  - Choir and orchestral conducting
    - Video recording of a performance or rehearsal
  - Composition
    - Two or three scores of own works and corresponding audio recordings (if available)
  - Dramaturgy
    - Portfolio

After your registered in the system, you will be able to uploaded them to the online portal.



### Register Now!

Here you register and choose your access data, which you should definitely write down.

- **Start your registration**



### Register Now!

Here you register and choose your access data, which you should definitely write down.



**Information**

Please fill all required fields

- Please register **only once**
- After the registration we will send you an e-mail describing the next steps.

Remember your user identification, that you received in your welcome e-mail after registration, and your self-elected password. You will need them later on for your log in to the application portal.

Please do not use the registration, if you already have an account. You can apply under the menu item **application** or **doctorate**.

You can login on the top right side of this page.

All fields marked with an asterisk (\*) are required. Some input fields provide an info icon to display additional information.

Please note the data privacy policy regarding the registration.

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**Personal data**

\* Surname

\* First name

All first names

\* Gender

- Complete your registration by entering the activation code

You are here: [Home](#) ▶ [Admission](#) ▶ [Registration](#)

## Registration

**Thank you for registering!**

An e-mail has been sent to you, containing detailed instructions on how to activate your user account.

- Please follow the instructions carefully.
- **IMPORTANT: Please remember your user data, you will need them once in a while to log in to the application portal.**

**If you already have an account**


- If you are registered with this e-mail address and you have activated your account, please use the link "Forgot login data?" or contact your university.

**Enter the activation code from the welcome e-mail**



- Afterwards you can start your application

Your Applications ▾



**Start application**  
You can apply for several courses at this university.


>

Digital Aptitude Test Upload ▾

Here you can upload your documents and the video examination!

*The required documents for the application and a video for the main subject examination can only be uploaded after submitting the application!*

Your Applications ▾



**Start application**  
You can apply for several courses at this university.

>



- First you have to choose an application semester.

Please always choose winter term 25/26 although you are applying for a different period.

The Erasmus period will be collected later in an extra field.

**Application**

**Application semester**

**i** Please select your preferred application semester  
At the moment it is possible to apply for different semesters. Please select the semester in which you wish to begin your studies.

winter term 2025/26 ▾

**Start application**

- To pick your subject out of the offered Erasmus Courses, you first have to choose your degree:

This has to be **Erasmus-Bachelor** or **Erasmus-Master!**

Otherwise you will enter the application process for regular studies!

Your desired course of study

**i** Once you have selected a complete course of study, you can continue with "Next". Automatically there will appear further forms that are related to your selection.

\* Degree

\* Degree Please select...  
Please select...  
Erasmus-Bachelor (without degree)  
Erasmus-Master (without degree)

◀ To overview    Next ▶

- Follow the further steps of the application process



- Details home university

**Details of home university**

i Please provide the detailed information of your home university

\* sending institution - list of institution

Please choose your home university from the list!

If you can't find your home university, please choose "meine Hochschule ist nicht vorhanden"

\* Sending institution country

\* Sending International Relations Coordinator name

\* Sending International Relations Coordinator mail

\* Profile: current level of Education at your home institution (before exchange)

← To overview
← Back
→ Next

Please choose your home institution from the list provided.

If you can not find your home university, please choose  
"meine Hochschule ist nicht vorhanden"

An extra enquiry will open.

- At the end you have to confirm, that the entered data is correct, to be able to submit your application.

**Confirm statements and submit application request**

I hereby confirm that the data entered is correct.

← To overview
← Back
→ Submit request

i You can submit your application until Mar 31, 2025. i





You will receive updates concerning your application via HMT Campus.

If there are problems, please contact:

Sebastian Clever  
ERASMUS+ Coordinator  
[sebastian.clever@hmt-leipzig.de](mailto:sebastian.clever@hmt-leipzig.de)

We are looking forward to your application.